

**REQUEST FOR PERMIT
Greenleaves Master Association**

Date of Application _____

HOMEOWNER	HOME PHONE	WORK PHONE
ADDRESS		PARCEL / LOT #

The Homeowner(s) by definition is the person whose name(s) appears on the title or deed to the property. Any person who leases, rents or is in other contracted or non-contracted financial arrangement is ineligible to seek a building or clearing permit without the approval of the homeowner(s) and their written signature/approval on the request for said permit.

I Am Applying For the Following Permit:

CLEARING/REMOVAL OF TREE(S)* Reason: DEAD OR DISEASED
 OTHER _____

(All tree stumps must be ground if visible from the street)

BUILDING

FENCE SHED PATIO POOL SPA/JACUZZI SATELLITE DISH
 COVERED PATIO/WALKWAY ROOM ENCLOSURE ROOM ADDITION
 OTHER—Please Specify: _____

MATERIAL TO BE USED _____

PARCEL PRESIDENT’S SIGNATURE: _____ **Date** _____

This permit request must also be reviewed and approved by Greenleaves Architectural Committee (GACC). The GACC has up to 30 days from receipt of review requests. All requests are reviewed as soon as possible.

PLEASE NOTE: The Parcel President and/or GACC Member may perform follow-up inspections.

Below this line is for GACC use only

Approved by: _____ **Date** _____
GACC Member

Comments/Recommendation for Adding Trees:

GACC Inspecting Member _____
Applicant/Homeowner _____

*Tree Replacement Policy attached

**GREENLEAVES
Master Association
GREYFERN BUILDING
200 GREENLEAVES BLVD., SUITE 13
MANDEVILLE, LA 70448**

(985) 624-4905

FAX (985) 624-4962

RELEASE OF LIABILITY

Applicant acknowledges that in submitting his plans and specifications, calculations, or work to the Board of Directors of the Greenleaves Master Association or its Architectural Control Committee, members, agents, employees or representatives, (collectively hereinafter referred to as "Committee"), pursuant to that certain Act Creating Master Deed Restrictions and Covenants by Greenleaves Development Corporation, as later modified and supplement, and adoption of those Rules and Regulations For Developers, Contractors and Home Builders according to the restrictive covenants, Rules and Regulations in effect on the day of application for the Greenleaves Subdivision to which applicant's property is subject, this submission does not constitute a verification by Committee that said plans, specifications, calculations, or work meet the requirements of the said restrictions, rules, regulations, ordinances, codes or other regulations, whether they be local, state or federal. Committee does not intend to nor will it act as the architect or construction supervisor for applicant, it at all times being the responsibility of applicant to obtain his own professional assistance. Applicant relieves and releases Committee from any liability or responsibility for the approval or disapproval of his application, and for failing to discover or point out any and all deficiencies therein. Should a third party file suit or threaten litigation over applicant's project against Committee, then applicant agrees to hold harmless and indemnify Committee from any liability or responsibility arising out of or in any way connected with the performance of Committee. Applicant has read the Rules and Regulations for Developers, Contractors and Home Builders and Schedule of Fees as Revised December 1983 and as amended, established by the committee and agrees to abide by said Rules and Regulations and Fees.

Signature of Applicant (Lot owner or his duly authorized agent only)

Date _____

TREE REPLACEMENT POLICY

If the removal of an existing tree, other than felled by a declared natural disaster, either (a) creates an area bare of any tree within a eighteen (18)-foot radius between other existing tree trunks, or (b) reduces by ten percent (10%) or more all the existing trees on an individual property, the property owners shall be required to plant evergreens, deciduous or fruit tree that is at least six (6)-foot tall for each tree removed when practical. The new tree and its general placement on the property must be agreed upon in writing by both the homeowner and the GACC as part of the permit process for removal of the former tree(s). The GACC has the right to require confirmation of the new tree planting(s) by the next fall or spring planting cycle after the removal of the former tree(s). Failure to plant and maintain a new tree could lead to a fine imposed by the GACC of \$25 per day violation.

TREE STUMPS:

All tree stumps must be ground to a level below the natural grade line, if the stump would otherwise be visible from the street. Stumps are to be removed within seven (7) days of the tree removal.